



# CEI Extraordinary Call for Proposals 2020

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## Application Form

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## 1. General Information

<p><b>1.1. Title</b></p> <p><i>Title and acronym, as appropriate, of the Activity</i></p>
<p><b>1.2. Applicant</b></p> <p><i>Country, name and brief description of the Applicant's organisation</i></p>
<p><b>1.3. Legal status of the Applicant</b></p> <p><i>Legal status of the Applicant (public body, private entity, NGO, international organisation or other, and reference to type of documentation attached as registration proof)</i></p>
<p><b>1.4. Intended date and place of implementation</b></p> <p><i>Please refer to the exact date and place of the proposed Activity</i></p>
<p><b>1.5. Requested CEI Grant</b></p> <p><i>Up to a maximum amount of 40.000,00 €</i></p>
<p>00.000,00 €</p>
<p><b>1.6. Selected core sector</b></p> <p><i>Please refer to point 2 of the Call for Proposals (Areas of intervention) and tick the selected core sector of your project (only one)</i></p>

- 1. Healthcare and telemedicine
- 2. Education and e-learning
- 3. Support to micro, small and medium-sized enterprises

## 2. Description of the activity

### 2.1. Origin and background (max 1500 characters)

Please provide a brief description of the motivations that led to the presentation of the current proposal

### 2.2. Description, objectives and expected results (max 4000 characters)

Please describe clearly and in very practical terms the intervention logic and the activities of your project vis-à-vis the selected core sector. Clearly indicate related expected results and which is the benefit that your Activity will bring to which target groups(s). Please make sure to be as specific as possible.

### 2.3. Target group(s)<sup>1</sup>

Please indicate which target group(s) from which CEI Member State(s) will benefit from your Activity. Please provide also tentative numbers

	Target group	Tentative number
	Albania	
	Belarus	
	Bosnia and Herzegovina	
	Bulgaria	
	Croatia	
	Czech Republic	
	Hungary	
	Italy	
	Moldova	
	Montenegro	
	North Macedonia	
	Poland	
	Romania	
	Serbia	
	Slovakia	
	Slovenia	
	Ukraine	
	<b>TOTAL</b>	

<sup>1</sup> Target groups: 1) students; 2) teachers; 3) education operators; 4) doctors; 5) patients; 6) health operators; 7) citizens; 8) entrepreneurs; 9) other (please specify).

**2.4. Compatibility with the requirements of the Call (max 1500 characters)**

*Please explain how the proposed activity meets the requirements of the Call, in particular the provisions of Chapter 2 (Areas of Intervention) and Chapter 6.3 (Eligible Activities and Eligible Expenses)*

**2.5. CEI visibility (Max 1500 characters)**

*Please describe which actions you are planning to ensure adequate CEI visibility, including dissemination activities in the post-implementation phase*

### 3. Organisation and administration

#### 3.1. Legal representative of the Applicant Institution

First Name and Family Name:	
Official position:	
Institution:	
Address:	
Telephone:	
Fax:	
Email:	
Website:	

#### 3.2. Person responsible for the implementation and final reporting

First Name and Family Name:	
Official position:	
Institution:	
Address:	
Telephone:	
Fax:	
Email:	
Website:	

#### 3.3. Person responsible for financial management and final accounting

First Name and Family Name:	
Official position:	
Institution:	
Address:	
Telephone:	
Fax:	
Email:	
Website:	

## 4. Budget

### 4.1. Detailed estimated budget

Please provide a detailed budget estimate, indicating all the amounts in Euro according to the format € 1000,00 and add budget lines as needed.

Please insert for each budget item:

- a short description
- estimated unit cost per participant or per item of equipment or other resource
- estimated subtotal related to that budget item

	<i>Budget line</i>	<i>Unit cost</i>	<i>Subtotal</i>
1.	<b>ORGANISATION AND ADMINISTRATION</b>		
1.1.	<b>Human Resources (<i>man hour/day/month cost as appropriate</i>)</b>		
	Subtotal 1.1.		€ 0,00
1.2.	<b>Administrative costs (<i>office supplies, postage, website, etc.</i>)</b>		
	Subtotal 1.2.		€ 0,00
1.3.	<b>Communication/promotion costs (<i>graphic design, printing, translations, etc.</i>)</b>		
	Subtotal 1.3.		€ 0,00
2.	<b>PURCHASE OF EQUIPMENT</b>		
2.1.	<b>(<i>Type of equipment and number of units</i>)</b>		
	Subtotal 2.1.		€ 0,00

3.	PRODUCTION OF INFORMATION MATERIAL		
3.1.	<i>(Elaboration, realisation, dissemination, etc.)</i>		
	Subtotal 3.1.		€ 0,00
4.	ORGANISATION OF ONLINE SEMINARS (WEBINARS)		
4.1.	<i>(Elaboration, realisation, video production, dissemination, streaming, etc.)</i>		
	Subtotal 4.1.		€ 0,00
5.	TRANSLATION COSTS		
5.1			
	Subtotal 5.1		€ 0,00
6.	OTHER <i>(please specify)</i>		
	Subtotal 6		€ 0,00
<b>TOTAL</b>			<b>€ 0,00</b>

### Co-financing (if any; if applicable)

Amount: \_\_\_\_\_

Donor/provider: \_\_\_\_\_

Budget lines tackled: \_\_\_\_\_

*This form was completed by:* \_\_\_\_\_

*Date:* \_\_\_\_\_